



**VIGNAN'S LARA**  
**INSTITUTE OF TECHNOLOGY & SCIENCE**  
(AUTONOMOUS)

Approved by AICTE New Delhi & Affiliated to JNTUK Kakinada  
Accredited by NAAC 'A+' and NBA | ISO 9001 : 2015  
Vadlamudi - 522 213, Guntur District

VLITS/ OFF/ CIR/ 2024/ 108

Date: 05.02.2024

**CIRCULAR**

**Sub:** Establishment of Grievances Redressal Committee for staff-Reg.

**Ref:** Regulation, 2019 vide F.No.1-101/PGRC/AICTE/Regulation/2019, dated 07.11.2019.

A Grievances Redressal Committee was constituted in order to promote a healthy working environment for staff members in the premises for the Academic Year 2024-25.

The committee comprises of the following members.

S.No.	Name of the Faculty	Department	Designation in the Committee
1	Dr. K Phaneendra Kumar	Admin	Principal
2	Dr. K. Venkateswara Rao	CSE	HoD – CSE
3	Dr. B Harish	ECE	HoD – ECE
4	Dr. Mahaboob Shareef Syed	EEE	HoD – EEE
5	Mr. R. Veera Babu	IT	HoD – IT
6	Dr. P. Bhaskara Rao	ME	HoD-Mech
7	Dr. M Jemimah Carmichael	CE	HoD - CIVIL
8	Dr. U Usha Rani	BS&H	HoD – BS&H

The committee maintains a monthly record of grievances submitted by staff and the actions to redress the grievances in a time bound manner.

(h)w  
Principal 5/2/24  
**Dr. K. Phaneendra Kumar**  
M.Tech;Ph.D.,  
PRINCIPAL  
Vignans Lara Institute of Technology & Science  
VADLAMUDI-522213, Guntur, A.P., India

VLITS/ OFF/ CIR/ 2024/ 108(A)

Date: 05.02.2024

**CIRCULAR**

**Sub:** Establishment of Grievances Redressal Committee for students-Reg.

**Ref:** Regulation, 2019 vide F.No.1-101/PGRC/AICTE/Regulation/2019, dated 07.11.2019.

A Grievances Redressal Committee has constituted in order to promote a healthy working environment for students in the premises for the Academic Year 2023-24.

The committee is comprised of the following members.

S.No	Name of the member	Designation	Position
1	Dr. K Phaneendra Kumar	Principal	Chairman
2	Dr. K. Venkateswara Rao	HoD – CSE	Member
3	Dr. B Harish	HoD – ECE	Member
4	Dr. Mahaboob Shareef Syed	HoD – EEE	Member
5	Mr. R. Veera Babu	HoD – IT	Member
6	Dr. P. Bhaskara Rao	HoD-Mech	Member
7	Dr. M Jemimah Carmichael	HoD - CIVIL	Member
8	Dr. U Usha Rani	HoD – BS&H	Member
9	S Jayapal, 22FE1A0110	Student	Member
10	G Jyothi, 22FE1A0214	Student	Member
11	K U Maheswara Rao, 23FE5A0322	Student	Member
12	P Neeraja, 22FE1A04B3	Student	Member
13	B Hema, 23FE5A0516	Student	Member
14	G Keerthi, 22FE1A1213	Student	Member

The committee maintains a monthly record of grievances submitted by the students and the actions to redress the grievances in a time bound manner.

Enclosure: Working rules for GRC  
Copy to: Members & All HoDs

  
**Principal**

  
**Dr. K. Phaneendra Kumar**  
 M.Tech;Ph.D.,

**PRINCIPAL**  
 Vignan's Lara Institute of Technology & Science  
 VADLAMUDI-522213, Guntur, A.P., India



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Vadlamudi - 522 213, Guntur District

VLITS/ OFF/ CIR/ 2024/ 108(B)

**Date:** 05.02.2024

**CIRCULAR**

**Sub:** Appointment of Ombudsperson for Redressal of Grievances of Students–Reg.

**Ref:** Regulation, 2019 vide F.No.1-101/PGRC/AICTE/Regulation/2019, dated 07.11.2019.

This is to inform all staff and students that, in accordance with the regulations of AICTE, Vignan's Lara Institute of Technology & Science, Vadlamudi. has appointed 'Ombudsperson' for the Redressal of Grievances of students details are given below.

Shri. Kolla Basavaiah  
Retd. District Judge  
Flat No. 304  
Om Sai Emeraid Apartments  
Opp. Marri Krishna Hall,  
Vijayapuri, Taraka, Hyderabad – 500 017.

Enclosure: Working rules for GRC  
Copy to: All HoDs

  
Principal  
**Dr. K. Phaneendra Kumari**  
M.Tech;Ph.D.,  
PRINCIPAL  
Vignan's Lara Institute of Technology & Science  
VADLAMUDI-522 213, Guntur, A.P., India